

## Legal Add-On





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## Table of Contents

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Table of Contents .....	4
1 Preface .....	6
2 Introduction.....	7
3 Cloud Service Coordination.....	12
4 Configuring default Values.....	13
Legal Bates Stamp (Local Folder) .....	14
Scan Settings .....	15
Scan Settings .....	17
Scan to Zola Suite .....	18
Scan Settings .....	19
Scan to Clio .....	20
Scan Settings .....	21
Legal Bates Stamp .....	22
Scan Settings .....	23
Court eFile Prep.....	24
Scan Settings .....	25
5 Operation of Legal Add-On.....	26
Legal Bates Stamp .....	29
Legal Bates Stamp (Local Folder) .....	32
Court eFile Prep.....	37
Court eFile Prep (Local Folder).....	38
Scan to Zola Suite .....	41
Scan to Clio .....	44
6 Scan Settings.....	47
7 Limitations.....	50
User Site Limitations.....	50
General Limitations .....	51
Bates Stamp Limitations .....	51



# 1 Preface

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This guide provides the details on how to use the workflows in Legal Add-On

## About This Guide

This guide is divided into following primary sections:

### 1. Introduction

This section lays the foundation for understanding the workflow specification

### 2. Cloud Service Coordination

This section describes how to do service Coordination

### 3. Configuring Default Values

This section contains step-by-step instructions on how to configure settings related to workflows application in User Site

### 4. Operation of Workflow Applications

This section contains step-by-step instructions on how to operate Legal Add-On Workflow applications on MFP Operation panel

### 5. Limitations

Product Limitations

### 6. Appendix

This section contains additional reference materials

**Note:** The operation panel screen shot images and User Site images provided in this document are for illustrative purposes only. These images may not reflect the exact image you experience on your multi-functional printer (MFP device).

## 2 Introduction

### What is Legal Add-On?

Legal Add-On is a package which contains following workflows.

1. Court eFile Prep
2. Court eFile Prep (Local Folder)
3. Legal Bates Stamp
4. Legal Bates Stamp (Local Folder)
5. Scan to Zola Suite
6. Scan to Clio

### Court eFile Prep Specification

This workflow allows users to scan a document and email document to email addresses entered. Also workflow automatically splits the file in to max size specified by 'Divide Size(MB)'. Workflow also supports OCR when enabled.

Email To	Optional <b>Note:</b> Supports Multiple Email addresses
OCR	Off, PDF, PDFA Default: Off
OCR Language	English, French
Divide Size(MB)	File will be divided in to smaller sizes specified by this number Default: 4
File Name	Optional (If entered, this value is used as filename)  If filename is left blank, filename is created using the formula programed in User Site (Refer to section 'Configuring default Values')  Default Formula:  <b>YEAR(NOW()) &amp; "-" &amp; MONTH(NOW()) &amp; "-" &amp; DAY(NOW()) &amp; "-" &amp; HOUR(NOW()) &amp; MINUTE(NOW()) &amp; SECOND(NOW())</b>  <b>Example:</b> 2018-12-21-091654.pdf

## Court eFile Prep (Local Folder) Specification

This workflow allows users to scan a document and upload document to a local folder on a file server. Also workflow automatically splits the file in to max size specified by 'Divide Size(MB)'. Workflow also supports OCR when enabled.

Folder	Browse and Select local folder on a file server
OCR	Off, PDF, PDFA Default: Off
OCR Language	English, French
Divide Size(MB)	File will be divided in to smaller sizes specified by this number Default: 4
File Name	Optional (If entered, this value is used as filename)  If filename is left blank, filename is created using the formula programed in User Site (Refer to section 'Configuring default Values')  Default Formula:  <b>YEAR(NOW()) &amp; "-" &amp; MONTH(NOW()) &amp; "-" &amp; DAY(NOW()) &amp; "-" &amp; HOUR(NOW()) &amp; MINUTE(NOW()) &amp; SECOND(NOW())</b>  <b>Example:</b> 2018-12-21-091654.pdf

## Legal Bates Stamp Specification

Email To	Optional <b>Note:</b> Supports Multiple Email addresses
OCR	Off, PDF, PDF/A Default: Off
OCR Language	English, French
Divide Size (MB)	File will be divided in to smaller sizes specified by this number Default: 4
File Name	Optional (If entered, this value is used as filename) If filename is left blank, filename is created using the formula programmed in User Site (Refer to section 'Configuring default Values')  Default Formula: <b>YEAR(NOW()) &amp; "-" &amp; MONTH(NOW()) &amp; "-" &amp; DAY(NOW()) &amp; "-" &amp; HOUR(NOW()) &amp; MINUTE(NOW()) &amp; SECOND(NOW())</b>  <b>Example:</b> 2018-12-21-091654.pdf
<b>Bates Stamp Settings</b>	
<b>Basic Settings</b>	
Prefix	0 – 128 Characters Default: Empty
Suffix	0 – 128 Characters Default: Empty
Counter Start	0 – 2147483646 Default: 0
<b>Alignment Settings</b>	
Vertical	Top, Middle, Bottom Default: Top
Horizontal	Left, Center, Right Default: Left
Top/Bottom Margin	0 – 25 (Unit – "inch") Default: 0
Left/Right Margin	0 – 25 (Unit – "inch") Default: 0
Rotation Angle	0-359 Default: 0
Leading Spaces	0-100 Default: 0
Trailing Spaces	0-100 Default: 0
Zero Padding	True, False Default: False
<b>Font Settings</b>	
Font Type	Courier, Helvetica, Times Roman Default: Courier
Font Style	Normal, Bold, Italic, Bold Italic Default: Normal
Font Size	6-500 Default: 10
Font Color	Black, White, Red, Green, Blue, Cyan, Magenta, Yellow, Orange, Pink, Gray, Light Gray, Dark Gray Default: Black
Background Color	Black, White, Red, Green, Blue, Cyan, Magenta, Yellow, Orange, Pink, Gray, Light Gray, Dark Gray, Transparent Default: White
Border Width	0-5 Default: 0
Border Color	White, Black, Red, Green, Blue, Cyan, Magenta, Yellow, Orange, Pink, Gray, Light Gray, Dark Gray Default: White

## Legal Bates Stamp (Local Folder) Specification

Folder	Browse and Select local folder on a file server
OCR	Off, PDF, PDFA Default: Off
OCR Language	English, French
Divide Size(MB)	File will be divided in to smaller sizes specified by this number Default: 4
File Name	Optional (If entered, this value is used as filename) If filename is left blank, filename is created using the formula programmed in User Site (Refer to section 'Configuring default Values')  Default Formula: <b>YEAR(NOW()) &amp; "-" &amp; MONTH(NOW()) &amp; "-" &amp; DAY(NOW()) &amp; "-" &amp; HOUR(NOW()) &amp; MINUTE(NOW()) &amp; SECOND(NOW())</b>  <b>Example:</b> 2018-12-21-091654.pdf
<b>Bates Stamp Settings</b>	
<b>Basic Settings</b>	
Prefix	0 – 128 Characters Default: Empty
Suffix	0 – 128 Characters Default: Empty
Counter Start	0 – 2147483646 Default: 0
<b>Alignment Settings</b>	
Vertical	Top, Middle, Bottom Default: Top
Horizontal	Left, Center, Right Default: Left
Top/Bottom Margin	0 – 25 (Unit – "inch") Default: 0
Left/Right Margin	0 – 25 (Unit – "inch") Default: 0
Rotation Angle	0-359 Default: 0
Leading Spaces	0-100 Default: 0
Trailing Spaces	0-100 Default: 0
Zero Padding	True, False Default: False
<b>Font Settings</b>	
Font Type	Courier, Helvetica, Times Roman Default: Courier
Font Style	Normal, Bold, Italic, Bold Italic Default: Normal
Font Size	6-500 Default: 10
Font Color	Black, White, Red, Green, Blue, Cyan, Magenta, Yellow, Orange, Pink, Gray, Light Gray, Dark Gray Default: Black
Background Color	Black, White, Red, Green, Blue, Cyan, Magenta, Yellow, Orange, Pink, Gray, Light Gray, Dark Gray, Transparent Default: White
Border Width	0-5 Default: 0
Border Color	White, Black, Red, Green, Blue, Cyan, Magenta, Yellow, Orange, Pink, Gray, Light Gray, Dark Gray Default: White

## Scan to Zola Suite Specification

This workflow allows users to scan a document to Zola Suite. Workflow also supports OCR when enabled.

Folder	Select desired Folder
OCR	Off, PDF, PDF/A, Word, Excel Default: Off
OCR Language	English, French
File Name	<p>Optional (If entered, this value is used as filename)</p> <p>If filename is left blank, filename is created using the formula programmed in User Site (Refer to section 'Configuring default Values')</p> <p>Default Formula:</p> <p><b>YEAR(NOW()) &amp; "-" &amp; MONTH(NOW()) &amp; "-" &amp; DAY(NOW()) &amp; "-" &amp; HOUR(NOW()) &amp; MINUTE(NOW()) &amp; SECOND(NOW())</b></p> <p><b>Example:</b> 2018-12-21-091654.pdf</p>

## 3 Cloud Service Coordination

---

### What is Cloud Service Coordination?

Before using Legal Add-On workflows, user need to establish External Service Coordination with SMB (for Local Folder Workflows) and Zola Suite for Scan to Zola Suite.

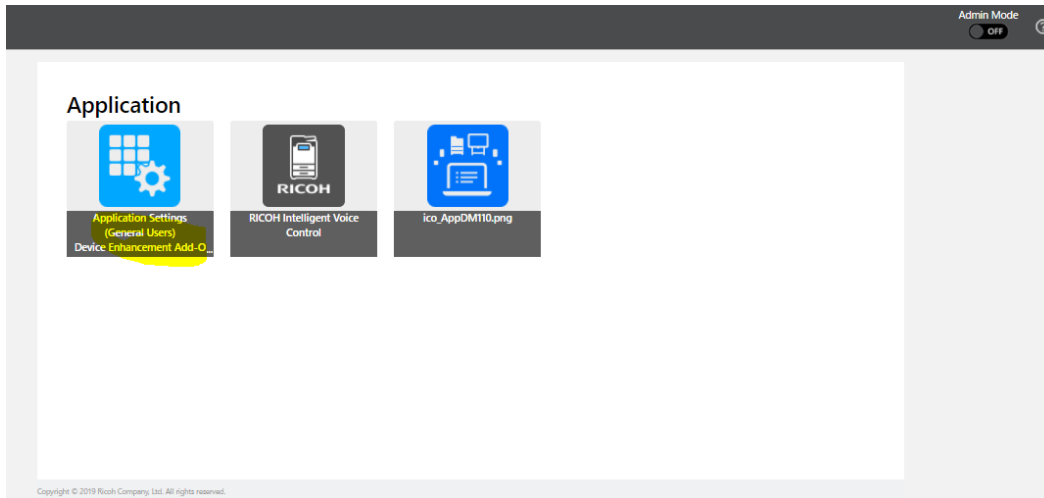
**Refer to Smart Integration Cloud Service Coordination User Guide for step by step instructions.**

## 4 Configuring default Values

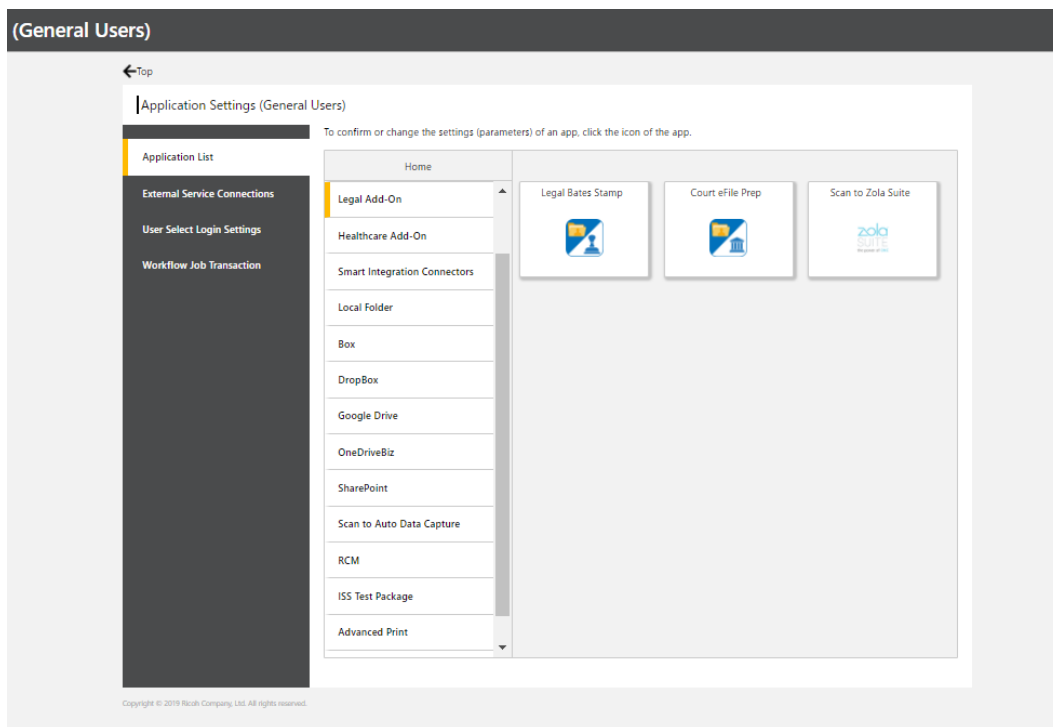
### Smart Integration User Configuration Site URL

<https://na.accounts.ricoh.com/portal/login.html>

Login to above site using your credentials.



Click on 'Application settings'



**Note: Legal Bates Stamp (to Email) & Court eFile Pre (to Email), only admin can set default values.**

## Legal Bates Stamp (Local Folder)

Users)

← Application List

Legal Bates Stamp Cancel Save

\* Mandatory field

Service Settings

Service SMB

Common Settings

Default Screen for Folder Browsing

Default Layout for Folder Browse

Default Parameter Settings

Folder

File Name Formula \*  Check

OCR

OCR Language

Divide By (MB)

Prefix

Suffix

Counter Start

Vertical

Horizontal

Top/Bottom Margin

Left/Right Margin

Rotation Angle

Leading Spaces

Trailing Spaces

Zero Padding

Above settings are available to configure.

## Scan Settings

Default Scan settings can be configured here

**Default Scan Settings**

Scan Color Mode

Original Sides

Document Orientation

Scan Resolution

Document Size

Manual Density

Scan Method

Preview

Court eFile Prep (Local Folder)

sers)

← Application List

Court eFile Prep Cancel Save

\* Mandatory field

**Service Settings**

Service SMB

---

**Common Settings**

Default Screen for Folder Browsing

Default Layout for Folder Browse

---

**Default Parameter Settings**

Folder

File Name Formula \*  Check

OCR

OCR Language

Divide By (MB)

---

**File Name**

File Name

Dictionary Label

Dictionary Delimiter

Import Dictionary

Dictionary
Value

Dictionary Column Width

---

**Default Scan Settings**

Scan Color Mode

Above settings are available to configure.

## Scan Settings

Default Scan settings can be configured here

**Default Scan Settings**

Scan Color Mode

Original Sides

Document Orientation

Scan Resolution

Document Size

Manual Density

Scan Method

Preview

# Scan to Zola Suite

←Application List

## Scan to Zola Suite

\* Mandatory field

Cancel Save

### Service Settings

Service ZolaMedia

Folder \*  Business Development

[Open External Service Connections](#)

---

### Common Settings

Default Screen for Folder Browsing  ▾

Default Layout for Folder Browse  ▾

---

### Default Parameter Settings

File Name Formula \*

OCR  ▾

OCR Language  ▾

---

### File Name

File Name

Dictionary Label

Dictionary Delimiter

Dictionary	Value

Dictionary Column Width  ▾

Above settings are available to configure.

## Scan Settings

Default Scan settings can be configured here

**Default Scan Settings**

Scan Color Mode

Original Sides

Document Orientation

Scan Resolution

Document Size

Manual Density

Scan Method

Preview

# Scan to Clio

Application List

## Scan to Zola Suite

Cancel Save

\* Mandatory field

Default Screen for Folder Browsing: List Screen

Default Layout for Folder Browse: 2 Rows

---

### Default Parameter Settings

File Name Formula \*  Check

3272026-13818

OCR: OFF

OCR Language: English

---

### File Name

File Name:

Dictionary Label:

Dictionary Delimiter:

Import Dictionary

Dictionary	Value

Dictionary Column Width: Standard

Above settings are available to configure.

## Scan Settings

Default Scan settings can be configured here

### | Default Scan Settings

Scan Color Mode  ▾

Original Sides  ▾

Document Orientation  ▾

Scan Resolution  ▾

Document Size  ▾

Manual Density  ▾

Scan Method  ▾

Preview  ▾

## Legal Bates Stamp

**Note: Legal Bates Stamp (to Email), only admin can set default values.**

(Administrators)

← Application Management

### Legal Bates Stamp

\* Mandatory field

Cancel Save

#### Default Parameter Settings

File Name Formula:  Check

OCR:

OCR Language:

Divide Size(MB):

Prefix:

Suffix:

Counter Start:

Vertical:

Horizontal:

Top/Bottom Margin:

Left/Right Margin:

Rotation Angle:

Leading Spaces:

Trailing Spaces:

Zero Padding:

Font Type:

Font Style:

Font Size:

Font Color:

Background Color:

Border Width:

Border Color:

Above settings are available to configure.

## Scan Settings

Default Scan settings can be configured here

### Default Scan Settings

**Scan Color Mode** Auto Color Select  Do not allow scan color mode change

**Original Sides** 1 Sided  Do not allow original settings change

**Document Orientation** Readable Direction  Do not allow original orientation change

**Scan Resolution** 300 dpi  Do not allow scan resolution change

**Document Size** Auto  Do not allow original size change

**Manual Density** 0  Do not allow manual density change

**Scan Method** Normal  Do not allow scan method change

**Preview** On

## Court eFile Prep

**Note: Court eFile Prep (to Email), only admin can set default values.**

(Administrators)

Application Management

### Court eFile Prep

Cancel Save

\* Mandatory field

#### Default Parameter Settings

File Name Formula \*  Check

OCR

OCR Language

Divide Size(MB)

---

#### Email To

Email To

+

Dictionary Label

Dictionary Delimiter

Dictionary	Value
	aintest3@gmail.com
	aintes10@gmail.com

Dictionary Column Width

---

#### File Name

File Name

Dictionary Label

Dictionary Delimiter

Dictionary	Value

Above settings are available to configure.

## Scan Settings

Default Scan settings can be configured here

### Default Scan Settings

**Scan Color Mode**  ▼  
 Do not allow scan color mode change

**Original Sides**  ▼  
 Do not allow original settings change

**Document Orientation**  ▼  
 Do not allow original orientation change

**Scan Resolution**  ▼  
 Do not allow scan resolution change

**Document Size**  ▼  
 Do not allow original size change

**Manual Density**  ▼  
 Do not allow manual density change

**Scan Method**  ▼  
 Do not allow scan method change

**Preview**  ▼

## 5 Operation of Legal Add-On

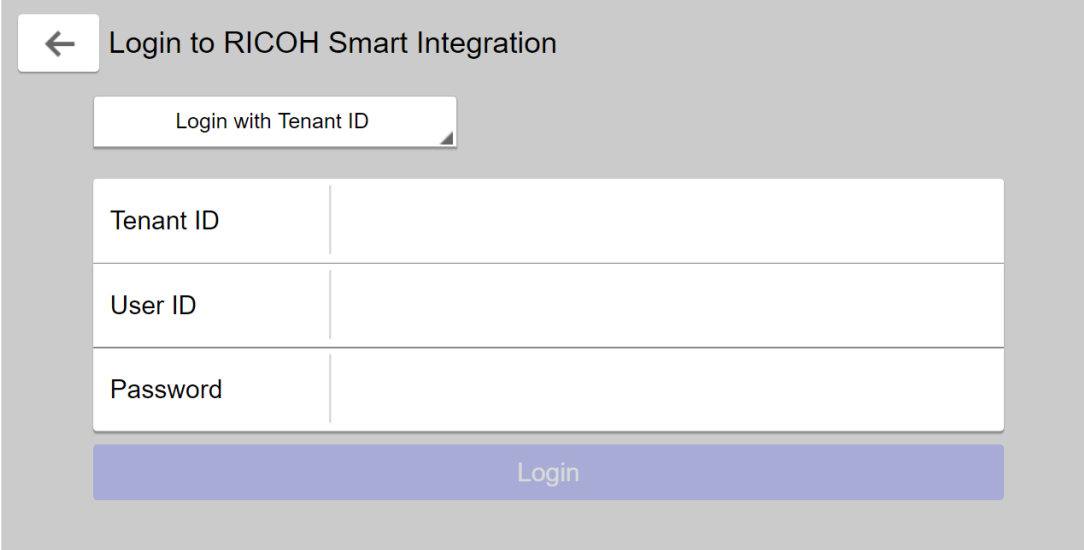
### Smart Integration MFP BrowserNX URL

<https://www.na.smart-integration.ricoh.com/si-apps/pub/index.html>

### Ricoh Smart Integration Initial Login

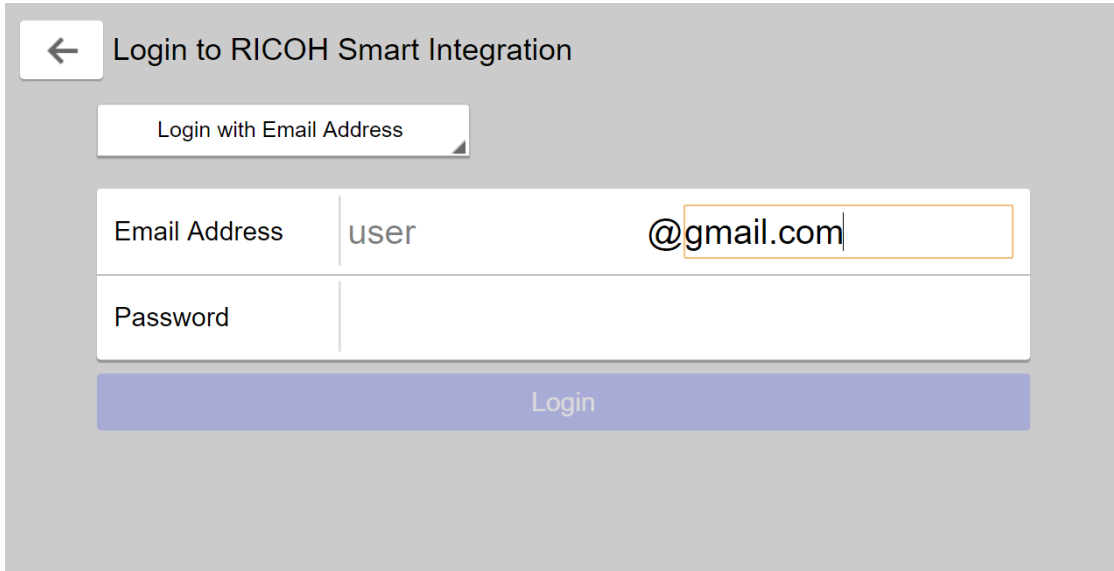
Above URL is available as Bookmark ICON on MFP. Very first time, administrator need to login to the site either using Tenant ID, User ID and Password or Email address and password.

Option 1: Login with Tenant ID



The screenshot shows a login interface for Ricoh Smart Integration. At the top left, there is a back arrow icon and the text "Login to RICOH Smart Integration". Below this, a dropdown menu is set to "Login with Tenant ID". Underneath the dropdown are three input fields: "Tenant ID", "User ID", and "Password". At the bottom of the form is a blue "Login" button.

Option 2: Login with Email Address



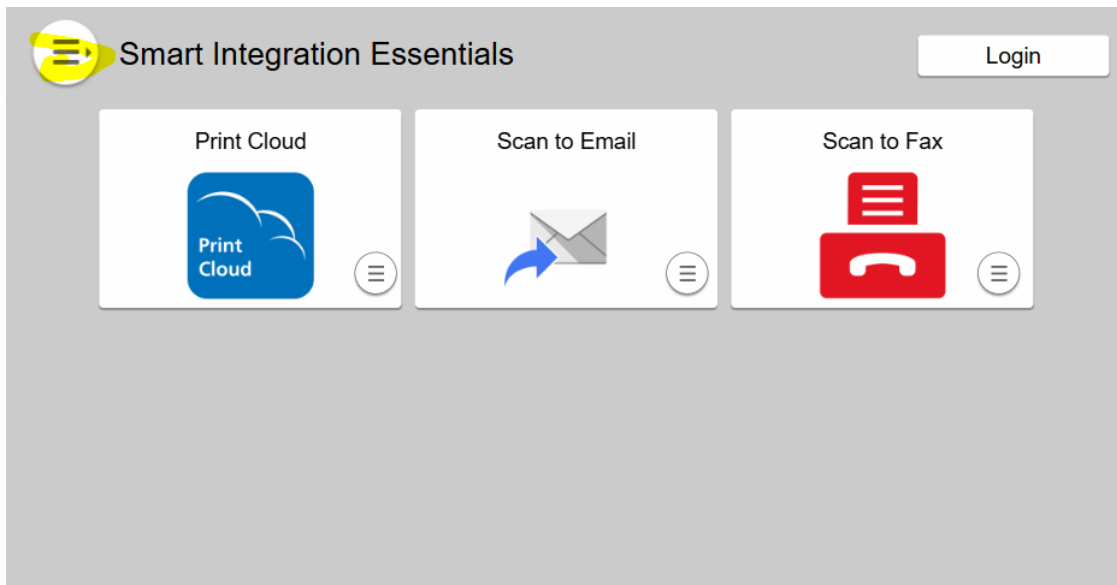
← Login to RICOH Smart Integration

Login with Email Address

Email Address	user	@gmail.com
Password		

Login

After administrator login subscribed application will be displayed

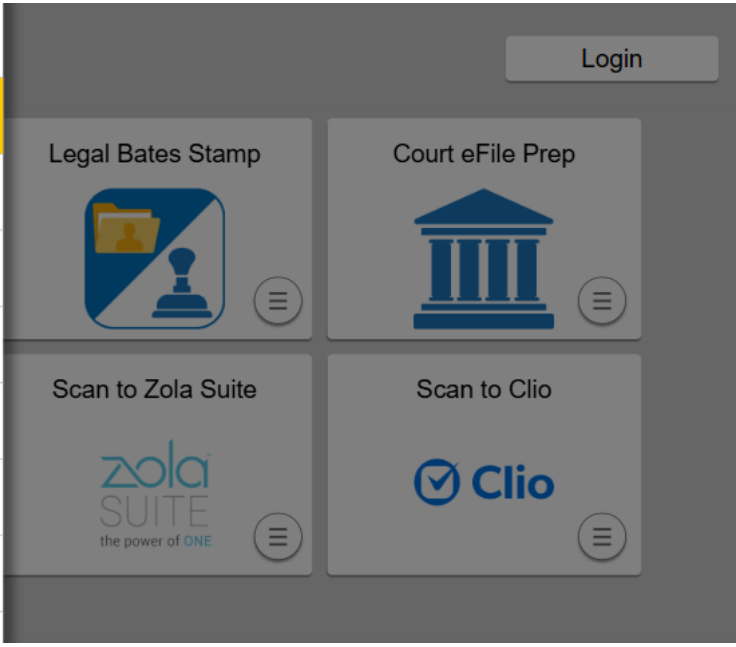


Smart Integration Essentials Login

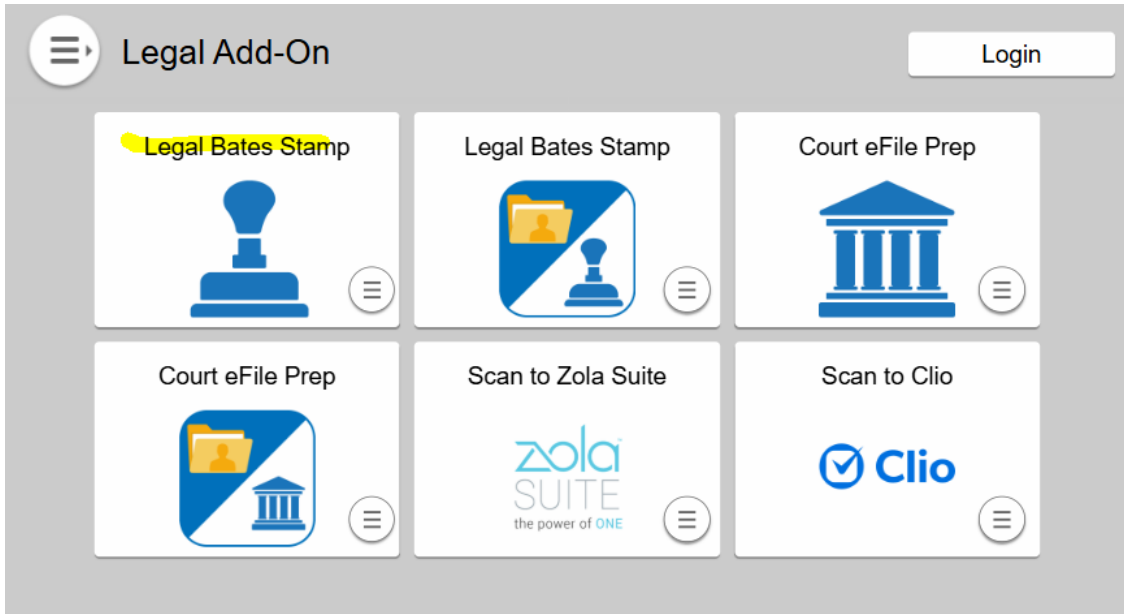
- Print Cloud
- Scan to Email
- Scan to Fax

Use the Home List button to Select Scan to Legal Add-On.

Home List
<b>Legal Add-On</b>
Smart Integration Essentials
Smart Integration Connectors
SDCA Test Package
SDCA Device Lic Package
Device Enhancement Add-On
Healthcare Add-On
PDF & QPDF

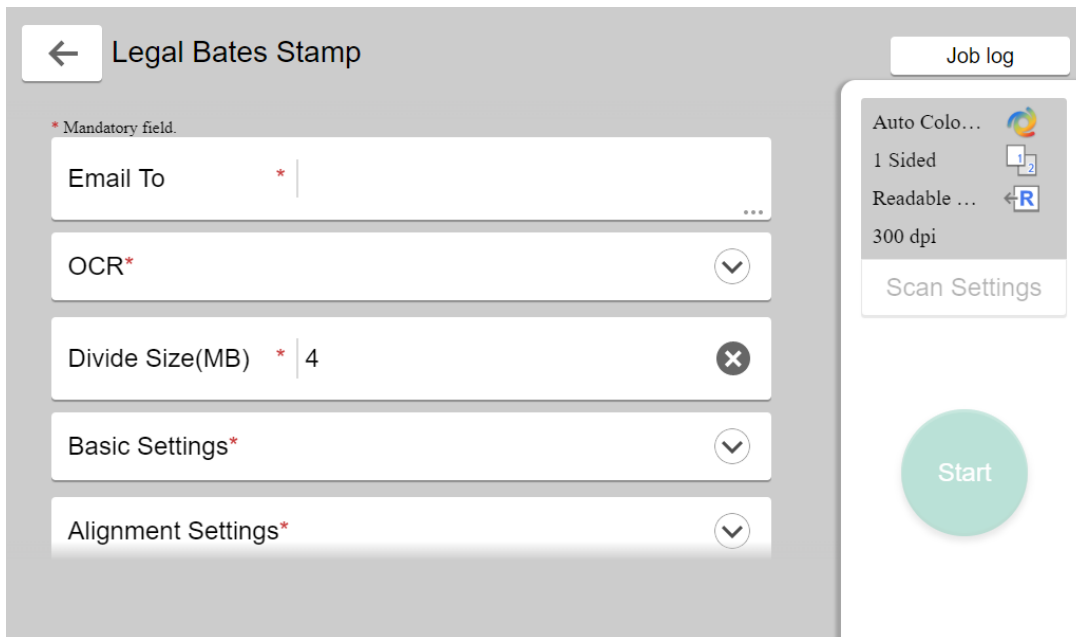


## Legal Bates Stamp



Touch on the Legal Bates Stamp icon

Following Settings are available

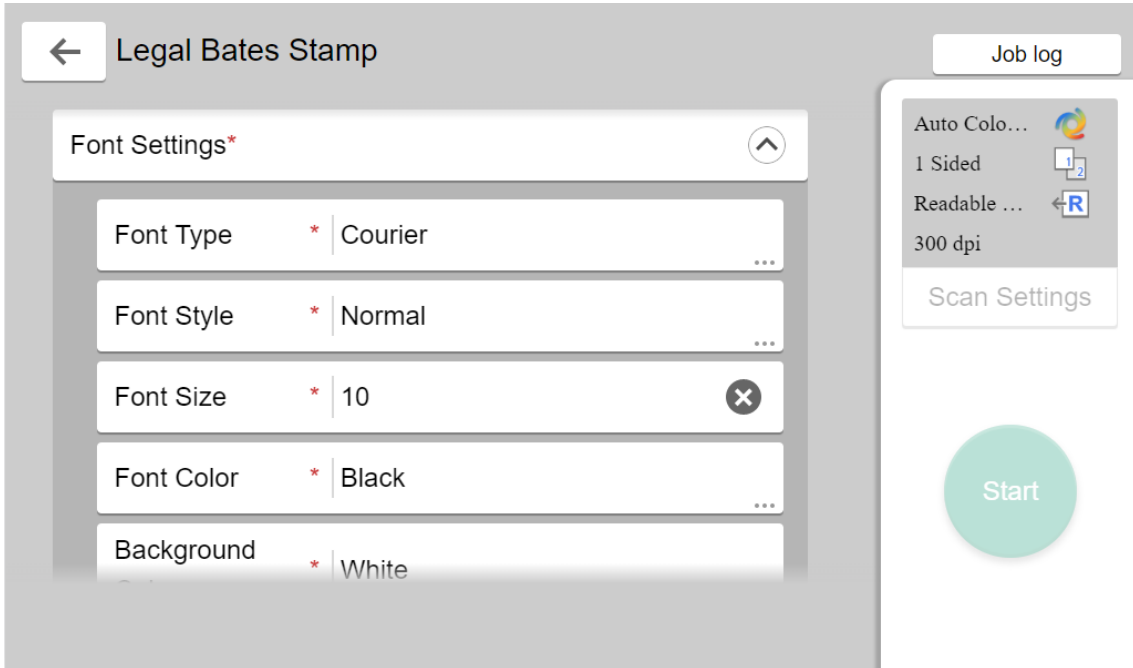


The screenshot shows the 'Legal Bates Stamp' configuration interface. At the top left is a back arrow and the title 'Legal Bates Stamp'. Below it is a 'Divide Size(MB)' field with a value of '4' and a close icon. A 'Basic Settings\*' section is expanded, showing three input fields: 'Prefix', 'Suffix', and 'Counter Start' with a value of '0'. Below this is an 'Alignment Settings\*' section which is collapsed. On the right side, there is a 'Job log' button, a 'Scan Settings' panel with options for 'Auto Colo...', '1 Sided', 'Readable ...', and '300 dpi', and a large green circular 'Start' button.

Bates Stamp: Basic Settings

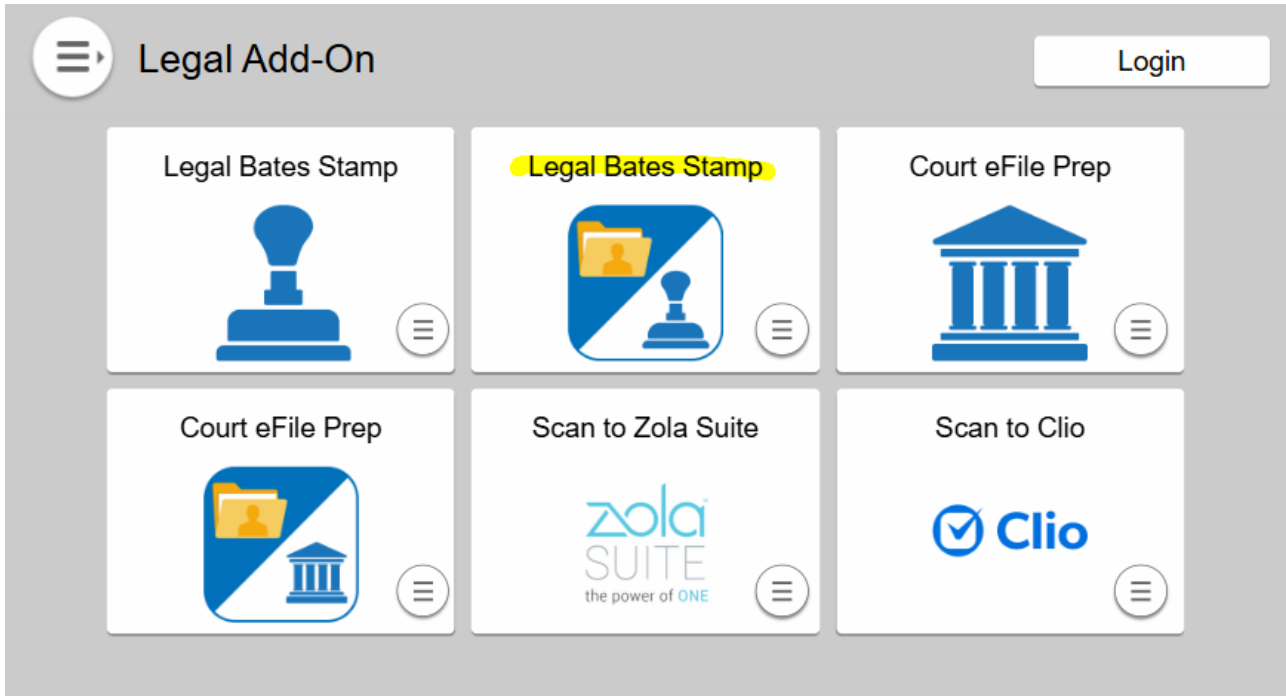
This screenshot shows the same 'Legal Bates Stamp' configuration interface, but with the 'Alignment Settings\*' section expanded. It displays four settings: 'Vertical' set to 'Top', 'Horizontal' set to 'Left', 'Top/Bottom Margin' set to '0', and 'Left/Right Margin' set to '0'. Each margin field has a close icon. The 'Scan Settings' panel and the 'Start' button are also visible on the right side.

Bates Stamp: Alignment Settings



Bates Stamp: Font Settings

## Legal Bates Stamp (Local Folder)



Touch on the Legal Bates Stamp icon

User need to login to the site either using Tenant ID, User ID and Password or Email address and password.

Option 1: Login with Tenant ID

← Login to RICOH Smart Integration

Login with Tenant ID

Tenant ID	
User ID	
Password	

Login

Option 2: Login with Email Address

← Login to RICOH Smart Integration

Login with Email Address

Email Address	user@gmail.com
Password	

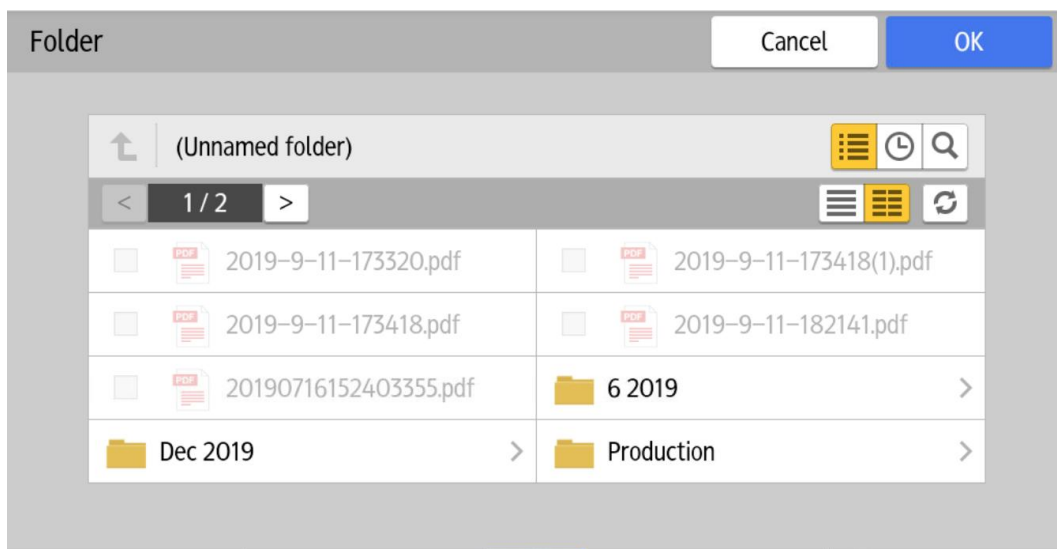
Login

After successful user login 'Legal Bates stamp Application Screen is displayed

Following Settings are available



Touch on space next to 'Folder' to browse local folder and select



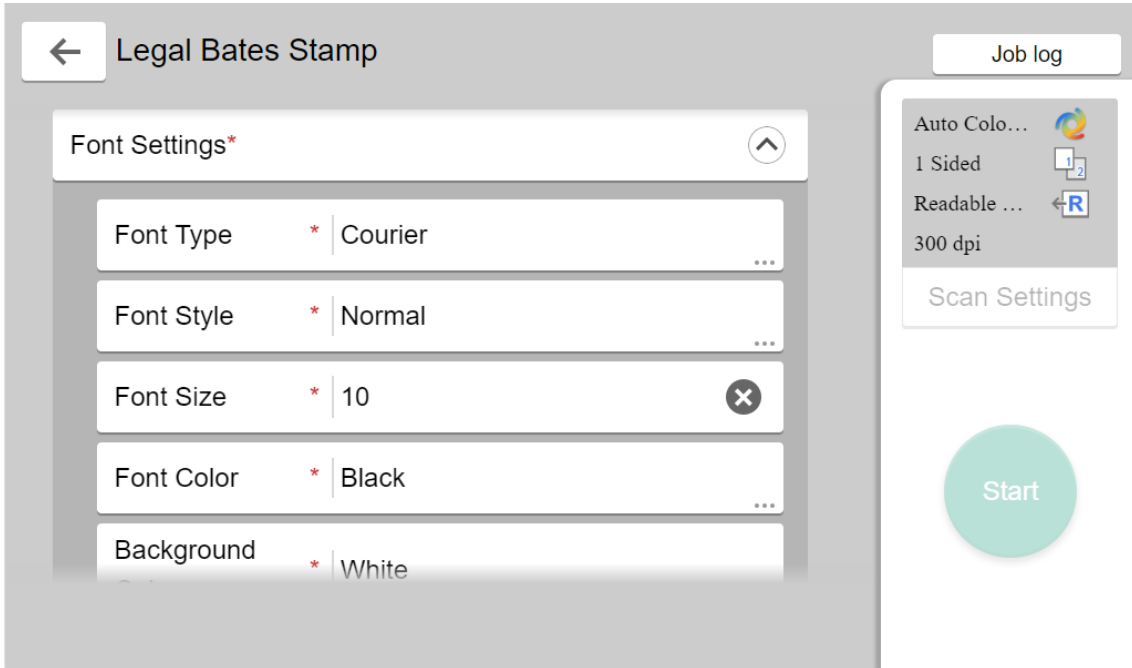
Select Folder and Touch on 'OK'

The screenshot shows the 'Legal Bates Stamp' configuration interface. At the top left is a back arrow and the title 'Legal Bates Stamp'. Below it is a 'Divide Size(MB)' field with a value of '4' and a close icon. A 'Basic Settings\*' section is expanded, showing three input fields: 'Prefix', 'Suffix', and 'Counter Start' with a value of '0'. Below this is an 'Alignment Settings\*' section which is collapsed. On the right side, there is a 'Job log' button, a 'Scan Settings' panel with options for 'Auto Colo...', '1 Sided', 'Readable ...', and '300 dpi', and a large green circular 'Start' button.

Bates Stamp: Basic Settings

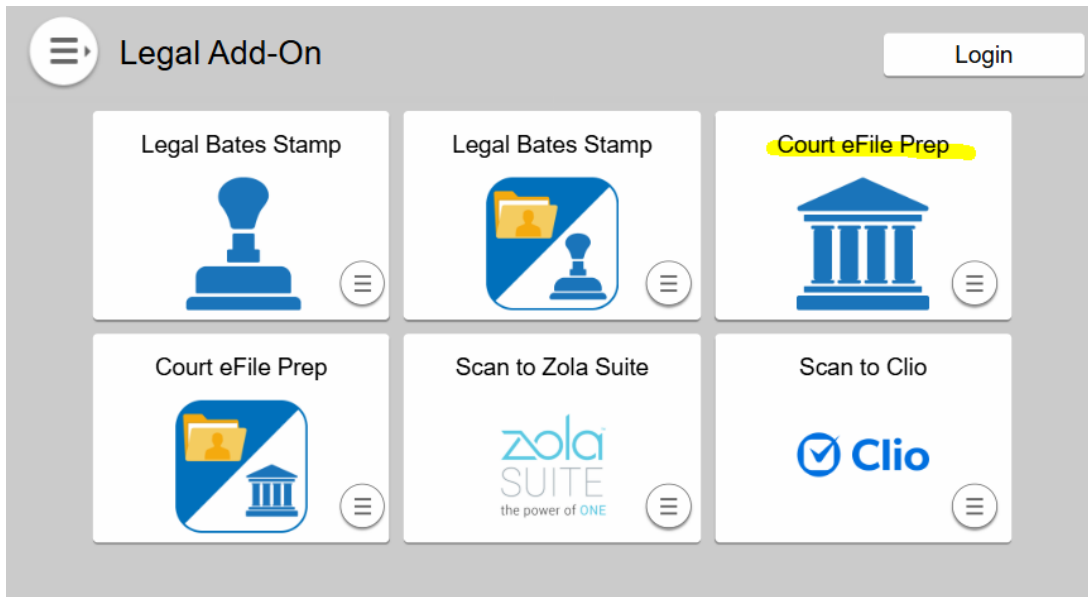
This screenshot shows the same 'Legal Bates Stamp' interface, but with the 'Alignment Settings\*' section expanded. It displays four settings: 'Vertical' set to 'Top', 'Horizontal' set to 'Left', 'Top/Bottom Margin' set to '0', and 'Left/Right Margin' set to '0'. Each setting has a close icon. The 'Scan Settings' panel and the 'Start' button are also visible on the right side.

Bates Stamp: Alignment Settings



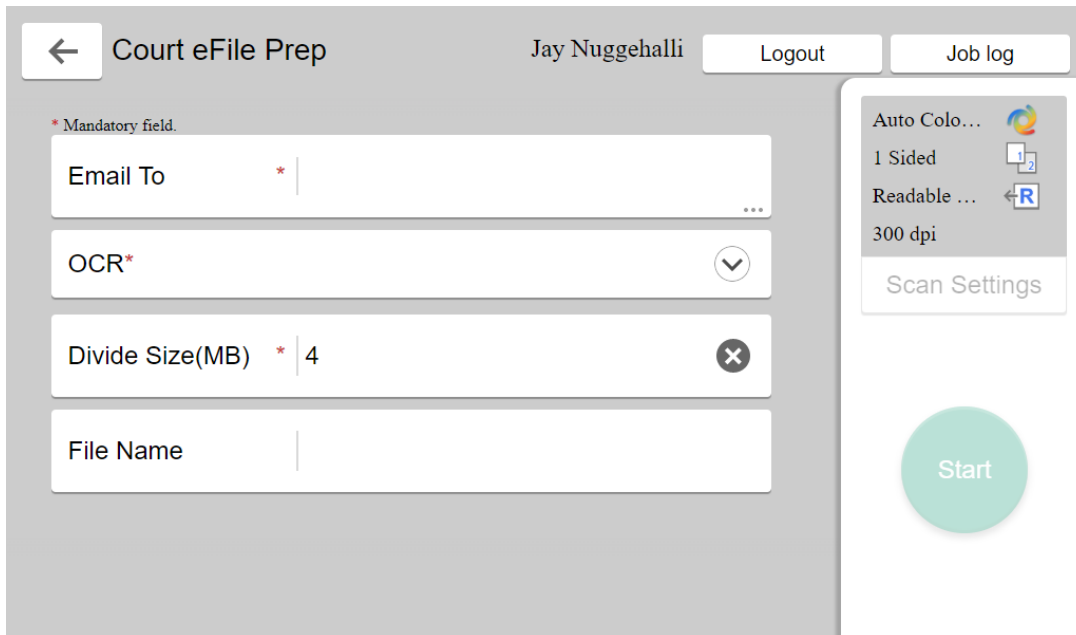
Bates Stamp: Font Settings

## Court eFile Prep

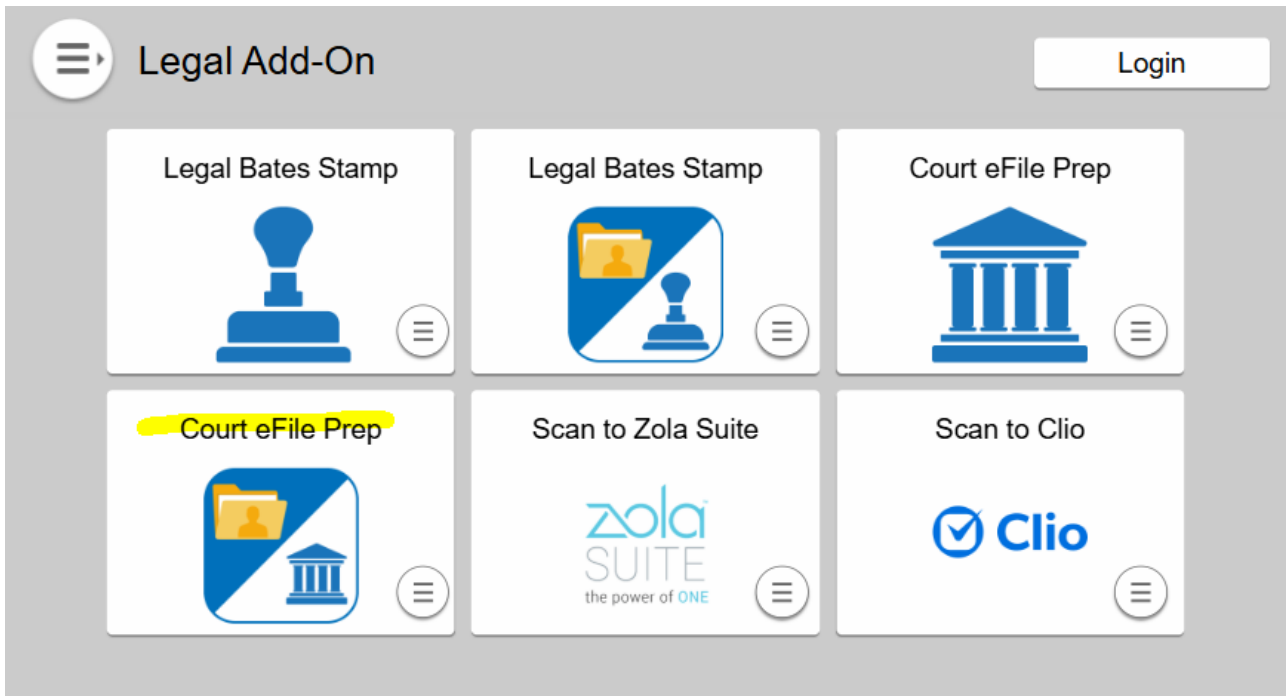


Touch on the Court eFile Prep icon

Following Settings are available



## Court eFile Prep (Local Folder)



Touch on the Court eFile Prep icon

User need to login to the site either using Tenant ID, User ID and Password or Email address and password.

Option 1: Login with Tenant ID

← Login to RICOH Smart Integration

Login with Tenant ID

Tenant ID	
User ID	
Password	

Login

Option 2: Login with Email Address

← Login to RICOH Smart Integration

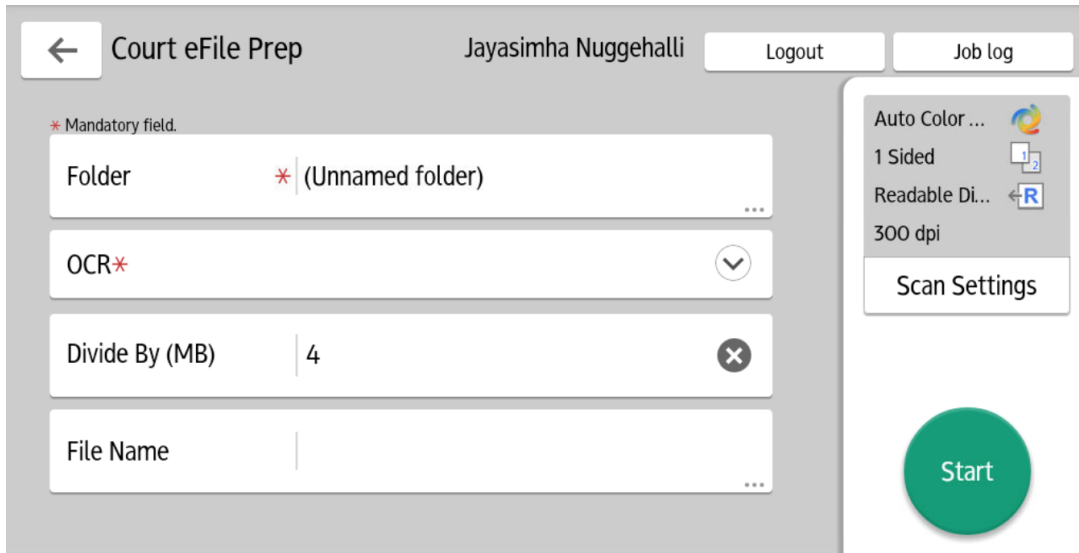
Login with Email Address

Email Address	user@gmail.com
Password	

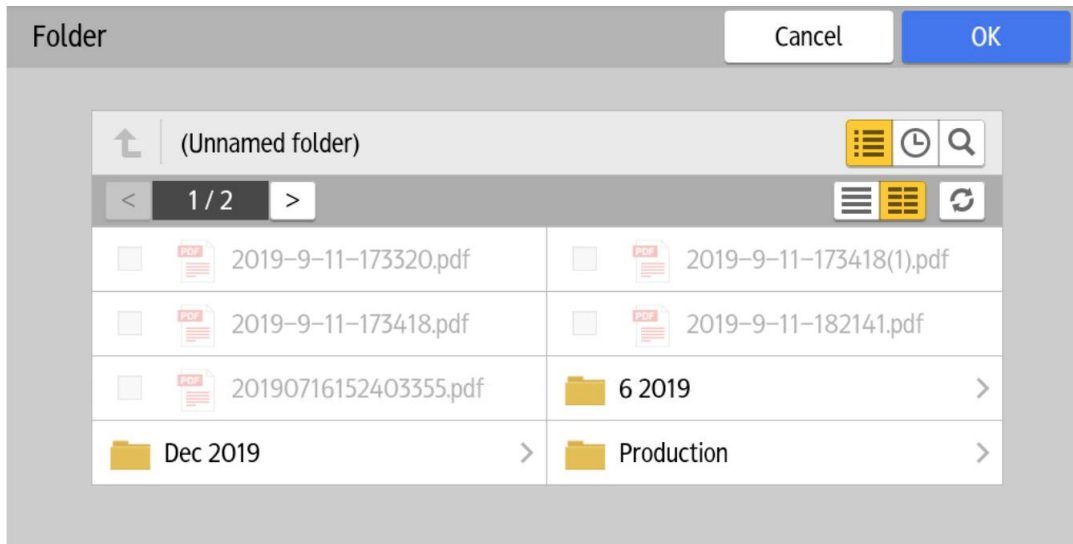
Login

After successful login 'Court eFile Prep' screen is displayed.

Following Settings are available

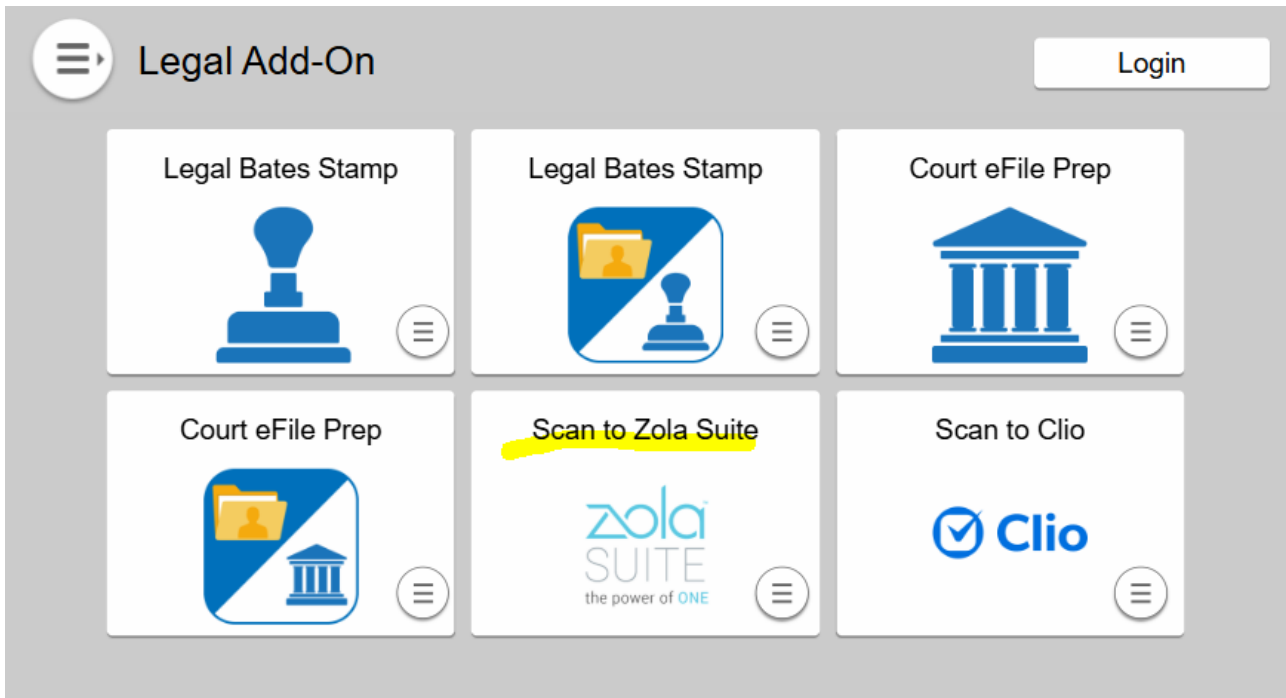


Touch on space next to 'Folder' to browse local folder and select



Select 'Folder' and Touch on 'OK'

## Scan to Zola Suite



Touch on the Scan to Zola Suite icon

User need to login to the site either using Tenant ID, User ID and Password or Email address and password.

Option 1: Login with Tenant ID

← Login to RICOH Smart Integration

Login with Tenant ID

Tenant ID	
User ID	
Password	

Login

Option 2: Login with Email Address

← Login to RICOH Smart Integration

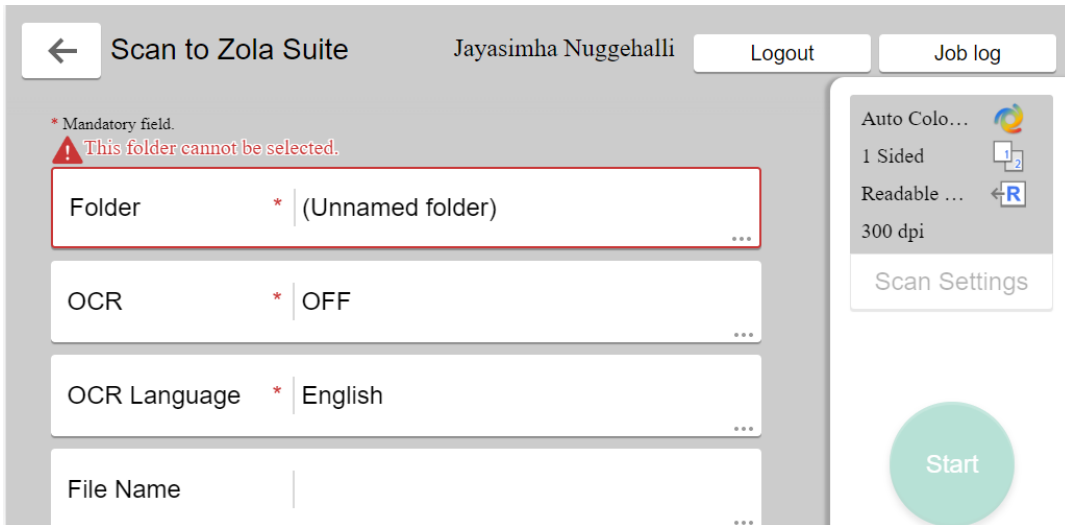
Login with Email Address

Email Address	user@gmail.com
Password	

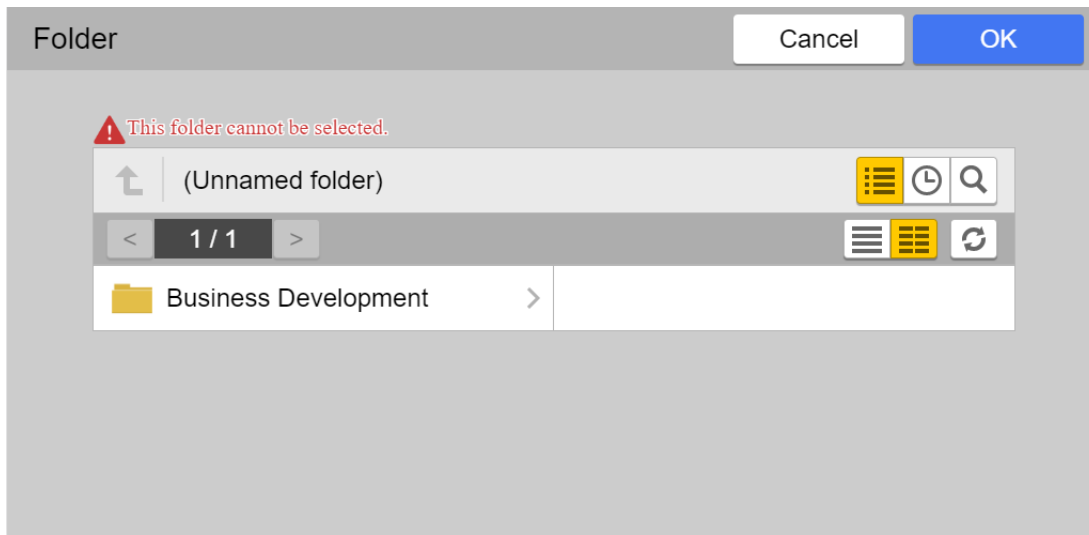
Login

After successful login 'Scan to Zola Suite' screen is displayed.

Following Settings are available

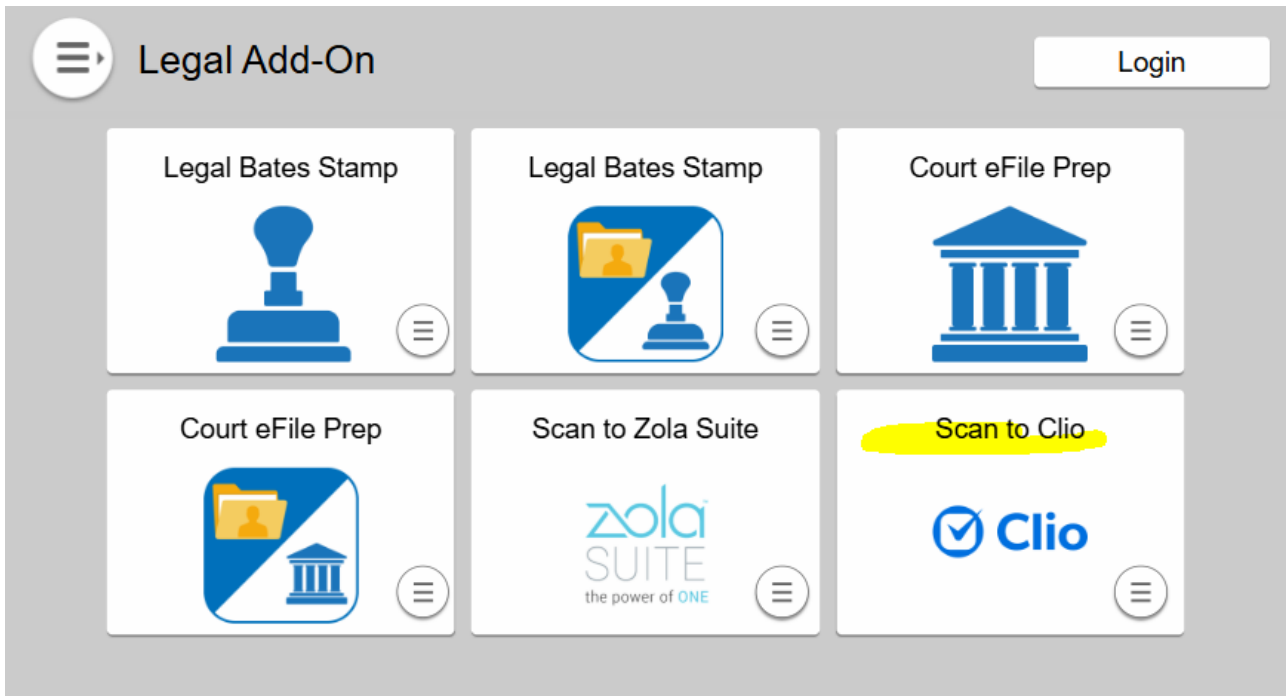


Touch on space next to 'Folder' to browse folder and select



Select 'Folder' and Touch on 'OK'

## Scan to Clio



Touch on the Scan to Zola Suite icon

User need to login to the site either using Tenant ID, User ID and Password or Email address and password.

Option 1: Login with Tenant ID

← Login to RICOH Smart Integration

Login with Tenant ID

Tenant ID	
User ID	
Password	

Login

Option 2: Login with Email Address

← Login to RICOH Smart Integration

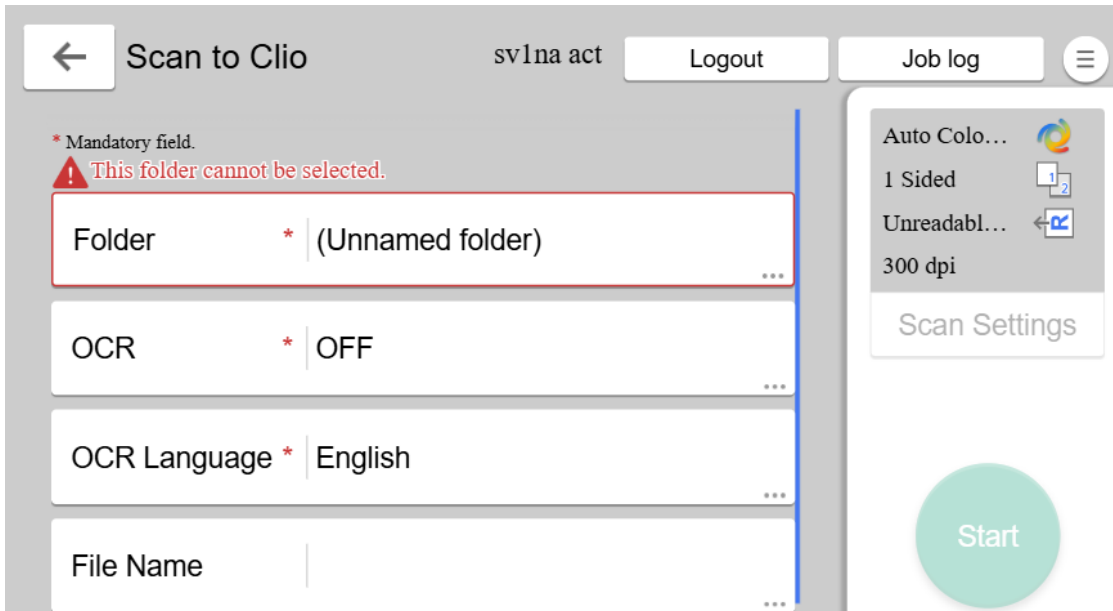
Login with Email Address

Email Address	user@gmail.com
Password	

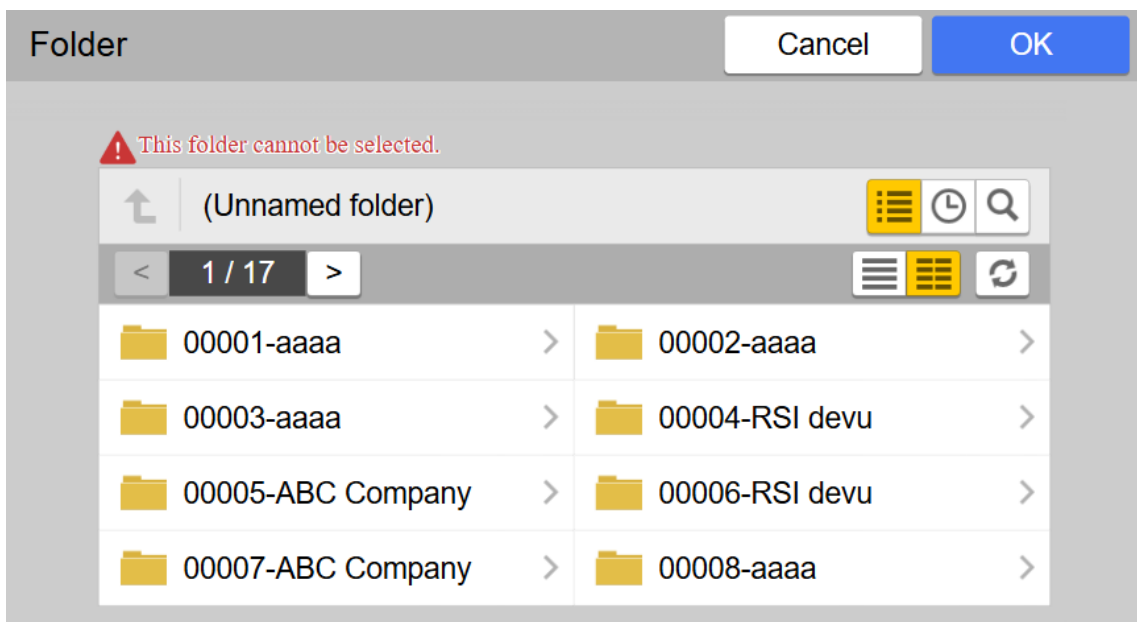
Login

After successful login 'Scan to Zola Suite' screen is displayed.

Following Settings are available



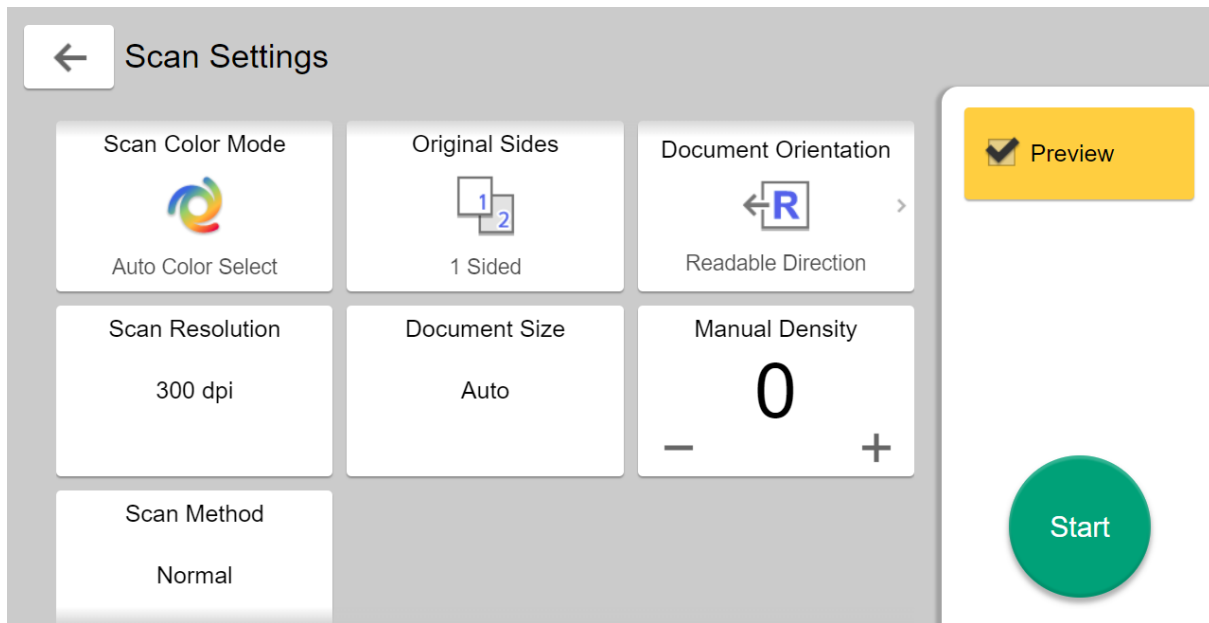
Touch on space next to 'Folder' to browse folder and select



Select 'Folder' and Touch on 'OK'

## 6 Scan Settings

Touch on 'Scan Settings' to display Scan Settings Screen



Checking 'Preview' will enable Scan document Preview on MFP Operation Panel.

Scan Settings	Available Options
<p>Scan Color mode</p>	<p>← Scan Color Mode</p> <p> <input checked="" type="radio"/> Auto Color Select                 <input type="radio"/> B&amp;W (Binary) Text             </p> <p> <input type="radio"/> B&amp;W (Binary) Text/Photo                 <input type="radio"/> B&amp;W (Binary) Text/Line Art             </p> <p> <input type="radio"/> B&amp;W (Binary) Photo                 <input type="radio"/> Gray Scale             </p> <p> <input type="radio"/> Full Color Text/Photo                 <input type="radio"/> Full Color Photo             </p> <p>Preview</p> <p>Start</p>
<p>Original Sides</p>	<p>← Scan Settings</p> <p>                 Scan Color Mode: <input checked="" type="radio"/> Auto Color Select             </p> <p>                 Scan Resolution: 300 dpi             </p> <p>                 Scan Method: Normal             </p> <p>                 1 Sided <input checked="" type="radio"/>                 2 Sided (Open to Right/Left) <input type="radio"/>                 2 Sided (Open to Top) <input type="radio"/>                 Spread <input type="radio"/> </p> <p>                 Document Orientation: <input checked="" type="radio"/> Readable Direction             </p> <p>                 Manual Density: 0             </p> <p>Preview</p> <p>Start</p>
<p>Document Orientation</p>	<p>← Document Orientation</p> <p> <input checked="" type="radio"/> Readable Direction                 <input type="radio"/> Unreadable Direction             </p> <p>Preview</p> <p>Start</p>
<p>Scan Resolution</p>	<p>← Scan Resolution</p> <p> <input type="radio"/> 100 dpi                 <input type="radio"/> 200 dpi             </p> <p> <input checked="" type="radio"/> 300 dpi                 <input type="radio"/> 400 dpi             </p> <p> <input type="radio"/> 600 dpi             </p> <p>Preview</p> <p>Start</p>

Document size	 <p>The screenshot shows two instances of the 'Document Size' settings screen. The top instance has 'Auto' selected, with other options including Mixed, A3 (Horizontal), JIS B4 (Horizontal), A4, A4 (Horizontal), JIS B5, JIS B5 (Horizontal), and A5 (Horizontal). The bottom instance has 'A5' selected, with other options including A5 (Horizontal), 11 x 17 (Horizontal), Legal (Horizontal), 8 1/2 x 13 (Horizontal), Letter, Letter (Horizontal), Invoice (Half Letter Size), and Invoice (Horizontal). Both screens feature a 'Preview' button with a checkmark and a 'Start' button.</p>
Manual Density	Range -3 to +3
Scan Method	 <p>The screenshot shows the 'Scan Settings' interface. It includes three input fields: 'Scan Resolution' set to 300 dpi, 'Document Size' set to Auto, and 'Manual Density' set to 3. Below these are two scan method options: 'Normal' (highlighted) and 'Batch'. A 'Preview' button with a checkmark and a 'Start' button are also visible.</p>

## 7 Limitations

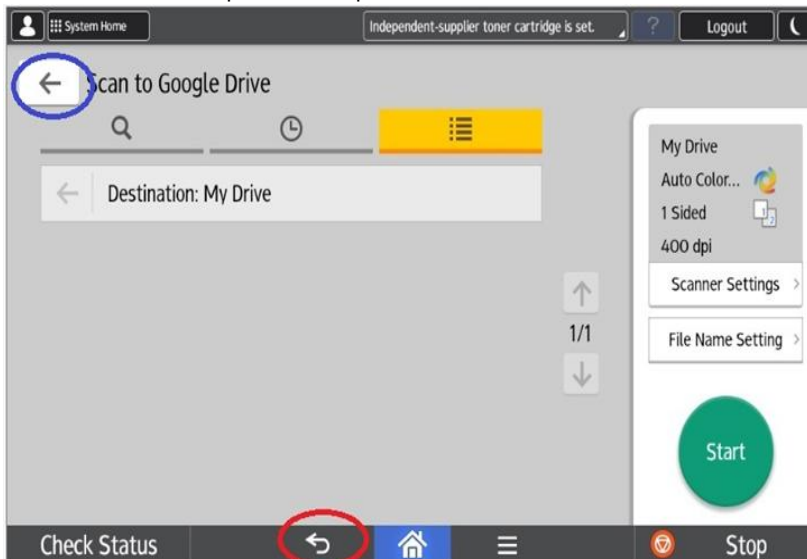
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### User Site Limitations

- Supported Browsers for User Site are:
  - Internet Explorer: 11 or later
  - Edge: Latest Version
  - Chrome: Latest Version
  - Firefox: Latest Version
- Limitations for Home Screen/Applications
  - Home: Maximum 20 for each profile, Max 32 characters for the name.
  - Applications: Maximum 18 for each home screen, Max 32 characters for the name
- User Management
  - Email address is unique in the system; same Email address cannot be used even if user belongs to different Tenants
  - Users belong to same tenant cannot set different time zones
  - User cannot change their login Email address, need admins assistance to change email address

## General Limitations

- Once Administrator has logged in to a Tenant on MFP, administrator from another tenant cannot login to same MFP. Refer to guide on 'How to remove registered device'
- Back button inside application display screen must be used, instead for 'Back' button on the operation panel.



- Folder and File Search results varies from Cloud Service to Cloud Service, this depends on the Search API for each service.

## Bates Stamp Limitations

Workflows which Support Bates Stamp have a Maximum Scan File Size limitation of **200MB** or **500 Pages**, whichever is lower.